**The Big Feastival Reservation Request**

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| **Booking:** Please complete the form in full and email to [accommodation@fireservicecollege.ac.uk](mailto:accommodation@fireservicecollege.ac.uk) we can only accept bookings on this form. | | | | | | | | |
|  | |  | | | | | | |
| **Name** | |  | | | **Date** | |  | |
| **Email** | |  | | | **Telephone** | |  | |
| **Organisation** | |  | | | **Mobile** | |  | |
| **Address** | |  | | | **Postcode** | |  | |
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|  | **Name of Guest(s)** | | **Double occupancy :** £80 Inc VAT per room per nighton aBed & Breakfast based on two people sharing.  Minimum 2 night stay. | **Delete appropriate:**  Double room  Twin room  Single room | | **Arrival Date** | | **Departure Date** |
|  |  | | **Single occupancy:** £60 Inc VAT per room per nighton aBed & Breakfast basis.  Minimum 2 night stay. | **Delete appropriate:**  Double room  Single room | |  | |  |
| **1st Room** |  | |  |  | |  | |  |
| **2nd Room** |  | |  |  | |  | |  |
| **3rd Room** |  | |  |  | |  | |  |
| **4th Room** |  | |  |  | |  | |  |

**Payment Details:** Payment is required in advance by card, please contact accommodation on 01608 812076

**Check in:** from 2pm on the day of arrival.

**Check out:** no later than 08:30 on the day of departure: please return keys to reception.

**Damage to Accommodation:** Any damage to our accommodation during your stay will be charged for. All lost keys will be charged at a cost of £15 + VAT. Any damages not paid for prior to your departure will be invoiced to you or your organisation.

**Cancellations**: Bookings cancelled within 2 working days of arrival will be charged in full. Non Arrivals will be charged in full.

**Leisure Centre:** Please be aware that use of the Leisure Centre is not included in the above rates. Please contact the Leisure Centre direct on 01608 812163.